

MAJOR FUNCTION

This is highly responsible administrative, technical, and supervisory work directing and coordinating the construction, operation, maintenance, and restoration activities associated with the electric utility transmission, distribution, substation, underground network, and related electric utility systems. Work includes planning, scheduling, assigning, and supervising personnel engaged in electric utility operations and infrastructure projects. Decision-making responsibilities require discretion and independent judgment. Work is performed under the general supervision of an Electric Engineering/Operations Manager and the work is reviewed through observations, inspections and by results obtained.

ESSENTIAL AND OTHER IMPORTANT JOB DUTIES**Essential Duties**

Plans, coordinates, schedules, and supervises electric utility operational, maintenance, construction, restoration, and infrastructure activities associated with overhead and underground transmission and distribution systems, substations, underground network systems, street lighting systems, and related electric utility facilities. Assigns and directs the work of supervisors, foremen, crew leaders, linemen, technicians, contractors, and other assigned personnel. Coordinates activities with departmental personnel, contractors, vendors, customers, outside agencies, and other City departments to ensure efficient and reliable utility operations. Assists with system planning, project coordination, budgeting, work prioritization, outage response, and emergency restoration activities. Reviews drawings, work orders, specifications, switching procedures, and related documentation to support operational and construction activities. Provides technical assistance and operational guidance to field personnel. Ensures work is performed in accordance with applicable safety practices, operating procedures, regulatory requirements, and utility standards. Oversees and supports employee development, training, and workforce progression activities. Maintains records, reports, drawings, operational documentation, and related information as required. Assists with equipment oversight, fleet coordination, system inspections, and infrastructure reliability initiatives. Participates in emergency response and storm restoration activities and may coordinate mutual aid support as required. Interacts with customers and stakeholders to resolve issues, address concerns, and support utility-related initiatives and projects. Recommends personnel actions including hiring, promotion, transfer, discipline, grievance adjustment, and performance evaluations. Performs other duties as required.

Other Important Duties

Serves on committees, task forces, and special project teams as assigned. Performs other duties as required.

DESIRABLE QUALIFICATIONS**Knowledge, Abilities and Skills**

Considerable knowledge of electric utility construction, operation, maintenance, and restoration practices associated with transmission, distribution, substations, underground systems, and related electric utility infrastructure. . Knowledge of utility equipment, apparatus, tools, safety practices, and operating procedures. Ability to supervise, coordinate, and direct the work of subordinate personnel engaged in electric utility operations and construction activities. Ability to manage multiple priorities, projects, operational activities, and emergency situations. Ability to keep records and prepare reports as required. Ability to interpret drawings, specifications, procedures, and operational documents. . Ability to establish and maintain effective working relationships with employees, customers, contractors, governmental agencies, and the public. Ability to utilize computers, software applications, and related technology necessary for successful job performance. Ability to work extended hours during storms, outages, and other emergency situations.

Minimum Training and Experience

Possession of a high school diploma or an equivalent recognized certificate and attainment of journey-level status in a recognized electric utility trade or technical field, such as line construction, substation maintenance, or electric utility operation and two years of supervisory experience in electric utility operations or construction activities.

Necessary Special Requirements

Must possess a Florida valid Class A State Commercial Driver's License (CDL) at the time of application.

Note

Individuals in this classification are considered essential during emergency and storm situations and must be able to work 16 hours per day for extended periods of time and may be required to be away from their family.

Individuals in this classification must be available to serve on-call and are subject to having to work outside of their assigned shift/schedule to meet operational needs.

Individuals in this classification are subject to being deployed for mutual aid assignments out of town. These mutual aid assignments will require travel, extended workdays and working 16 hours per day during deployment.

Established: 05-30-79

Revised: 06-20-86

02-13-90

08-19-92

01-28-99

01-29-04*

12-22-18

06-04-19

01-30-21

06-29-26

07-13-26